



Frequently Asked Questions (FAQs)



Project Management Institute - Pune-Deccan India Chapter

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Chapter Website: www.pmipunechapter.org

Chapter Yahoo Group: <http://finance.groups.yahoo.com/group/pmi-pune-chapter>

**The Winner of 2007 PMI® Component Award for Component of the Year
(Chapter Category II) in the world**



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Frequently Asked Questions (FAQ)

This document contains Frequently Asked Questions (FAQ) regarding PMI, Pune chapter, PMP-CAPM exams etc. If still questions are not answered then please write to info@pmipunechapter.org

General Questions

What is a URL for the Pune chapter site?

Chapter website URL is www.pmipunechapter.org currently chapter web site has basic features; once all the features are developed Chapter Yahoo Group (<http://finance.groups.yahoo.com/group/pmi-pune-chapter>) will be discontinued.

What is a URL for the Pune chapter Yahoo Group?

<http://finance.groups.yahoo.com/group/pmi-pune-chapter>

If I want to contact, what are email ids?

- 1) President: Girish Kelkar: president@pmipunechapter.org
- 2) Vice-President: Shantanu Bhamare, PMP: vp@pmipunechapter.org
- 3) For Advertisement/Sponsorship: Marketing & Communications Director: Omkar Gurjar, PMP: marketing@pmipunechapter.org
- 4) For Newsletter / Publications: Omkar Gurjar, PMP: publications@pmipunechapter.org
- 5) For Memberships: Shyam Bhavsar, PMP: membership@pmipunechapter.org
- 6) For Seminar/Events: Program Director: Rahul Sudame, PMP: programs@pmipunechapter.org
- 7) For PMP/CAPM Certification / Workshop : Development Director: Girish Kadam, PMP : development@pmipunechapter.org
- 8) For Academic Association/Partnership: Academic Interface Director: Himanshu Warudkar, PMP: academic@pmipunechapter.org
- 9) For Finance Related: Treasurer / Finance Director: Sangita Zaporde, PMP: finance@pmipunechapter.org
- 10) For Administrative Queries: Secretary General : Sangeeta Kanse, PMP: secretary@pmipunechapter.org
- 11) For General Information: Omkar Gurjar, PMP / Shantanu Bhamare, PMP: info@pmipunechapter.org
- 12) For Corporate Relations: Corporate Relations Director: Harish Honwad, PMP: corporate@pmipunechapter.org
- 13) For PMI National Congress: PMI National Congress Director: Ashutosh Gulanikar, PMP: national_cong@pmipunechapter.org
- 14) For Reporting website errors : Taizun Kachwala, PMP / Omkar Gurjar, PMP: webmaster@pmipunechapter.org



Is there any discussion forum for PMP / CAPM exams ?

Yes, please join http://finance.groups.yahoo.com/group/PMI_Pune_Exam_Forum for open discussion on the exams.

What is the URL of PMI Head Quarter?

www.pmi.org

How do I become PMI Member & PMI Pune-Deccan India Chapter member?

For PMI Membership:

Please complete a membership application at:

<http://www.pmi.org/GetInvolved/Pages/The-Benefits-and-Types-of-Membership.aspx>

For PMI Pune-Deccan India Chapter membership:

When you fill PMI Membership form, it also asks you to add local chapter, under Components (Chapters, SIGs, Colleges) section, Click on “Add Chapter” button and add “PMI Pune-Deccan India Chapter”.

If you are already PMI Member and want to add PMI Pune-Deccan India Chapter, then please login to member area, URL : <http://www.pmi.org/Pages/default.aspx> After login, visit this URL :

<http://www.pmi.org/Marketplace/Pages/ProductDetail.aspx?GMProduct=00100130700>

And then click on “Add to Cart” button, next click on “Checkout” button.

If above URL is not working then after login to PMI site, go to “Marketplace” tab on the top right, Click on “Membership” link on the left pane, click on “Chapter”, click on “Asia Pacific”, click on “India”, scroll down to see “Pune-Deccan India Chapter”, click on “View details”, click on “Add to Cart” button., next click on “Checkout” button.

What is a PMI Membership & PMI Pune-Deccan India Chapter membership fee?

Currently PMI Membership fee is \$119 & PMI Pune-Deccan India Chapter membership fee is \$10.

Is it worth becoming a PMI member?

Quoted from PMI site:

No matter your career level, membership in Project Management Institute makes you stand out from the crowd. PMI membership signifies that you are:

- Dedicated to best practices in project management
- Committed to successful results
- Enthusiastic about quality, productivity and return on investment

PMI membership indicates your professional values and aspirations. It also provides tangible benefits that include: members-only services and discounts, complimentary publications, continuing education opportunities and more.



Services:

Complimentary Publications

As a member of PMI, you will enjoy complimentary subscriptions to:

- *PM Network?*, the monthly professional magazine of the Project Management Institute
- *PMI Today?*, PMI's monthly newsletter
- *PMI's Career Track*, PMI's new quarterly, career-focused publication
- *PMI Leadership in Project Management Annual*, an award-winning yearly publication focused on people skills
- *Project Management Journal?*, a quarterly professional journal accessed online through the [Members Area](#).

PMI Components

Deepen your involvement in and understanding of the profession by joining PMI Member Groups. These provide additional networking opportunities, specific content programs, publications and more.

- [Chapters](#)—Geography-based organizations
- [Specific Interest Groups \(SIGs\)](#)—Industry- or interest-based organizations
- [Colleges](#)—Based on *PMBOK? Guide* Knowledge Areas.

A Guide to the Project Management Body of Knowledge (PMBOK? Guide) on CD-Rom & PMI Standards

The *PMBOK? Guide* is free to all PMI members on CD-ROM. It helps promote and maintain worldwide excellence in the practice of project management.

[PMI Standards](#) leads this charge, providing additional publications at no charge in the [Members Area](#) and the [PMI Member Community](#).

eReads & Reference Online Book Program

Access the full contents of select PMI books—and other leading project management and business texts—and create bookmarks for future reference. The eReads & Reference Online Book Program is powered by Books24x7?. [Log in](#) to begin browsing now.

PMI Members Area

Log in to the [Members Area](#) to manage your membership and access important documents available exclusively to members like yourself.

- Update your membership information
- [Renew](#) your PMI membership
- Join a [Chapters](#), [SIG](#) or [Colleges](#)
- Access PMI Standards documents and resources from the [Knowledge & Wisdom Center](#).

PMI Member Community

Interact with other members through online discussions and surveys. You can gain valuable information by sharing files and news items via the [PMI Member Community](#).

Region-Specific Electronic Newsletters

Use the [PMI EMEA e-Link](#) or the [PMI Asia Pacific e-Link](#) to access region-specific electronic newsletters, keeping you up-to-date on news that affects your part of the world.



Discounts

Certification Exams

Receive significant discounts on certification exams for:

- The Project Management Professional (PMP?) credential, recognized worldwide as the standard for measuring knowledge, understanding and application of acknowledged project management principles
- The Certified Associate in Project Management (CAPM?) credential, which recognizes demonstrated project management knowledge and experience through the use of tools, techniques and methodologies approved by PMI
- PMP recertification.

Professional Development

You also will enjoy substantial discounts on a variety of courses offered worldwide through PMI's SeminarsWorld? and through PMI's eSeminarsWorld online courses.

PMI Global Congress Registration

Receive reduced registration rates for PMI's Global Congresses, held around the world. Take part in stimulating panel discussions, showcase presentations, revealing case studies, group problem-solving and much more.

Research Conference Registration

Take advantage of additional discounts to biennial PMI research conferences that focus on project and program management advances to professional knowledge and practice.

PMI Career Headquarters

Job searching? Just testing the waters? Post your resume/curriculum vitae on the Career Headquarters Web site and search job postings for free.

Or, if you're looking for a project management professional to fill a job opening, you can receive a 50 percent discount on the job-posting package. That also includes access to PMI's CareerLink Directory, full of PMI member resumes.

Knowledge & Wisdom Center

Get reliable, timely information on the practice and profession of project management for free through the PMI? James R. Snyder Center for Project Management Knowledge & Wisdom. Utilize document delivery services at reduced rates.

PMI Publications, Products and Tools

Consult the latest edition of the PMI Project Management Salary Survey online today at the

Knowledge & Wisdom Center to see how your compensation compares to those of 2,600 other professionals in the field.

And visit PMI's Online Bookstore to receive discounts on project-management-related publications, products and training tools.

For more details check PMI Membership benefits here: <http://www.pmi.org/GetInvolved/Pages/The-Benefits-and-Types-of-Membership.aspx>



Is it worth becoming a PMI Pune-Deccan India Chapter member?

Yes, the benefits are mentioned below.

Our Chapter is The FASTEST growing Chapter in Asia Region and I am glad to tell you that now it's The Winner of 2007 PMI® Component Award for Component of the Year (Chapter Category II) in the world.

Our Chapter events are also covered in PMI Today April 2007 (page no. 8), October 2007 (page no. 7), December 2007 (page no. 8) & March 2008 (page no. 7) issues.

Our chapter fee is \$10 (approx Rs. 390/-) ONLY. But the Chapter is returning you min. Rs. 1550/- (approx \$40) being a chapter member. **So you pay \$10 and what you get it is min. \$40 in return.** The benefit is not just monetary, but there are other benefits as well, if you decide to join the Chapter, which money can't buy.

Here are the details of the money the Chapter has given back to its registered / paid members.

- 1) Year 2006 (**Total saving approx Rs. 27,605/- / approx \$708**)
 - On Target 2007 Conference fee was Rs. 1000/- for public whereas for chapter member fee was Rs. 500/- ONLY. **Saving of Rs. 500/-**
 - A paid member was given a product of value **\$695 ABSOLUTELY FREE**
- 2) Year 2007 (**Total saving Rs. 1550/- / approx \$40**)
 - Chapter T-Shirt price was Rs. 300/- for public whereas for chapter members it was Rs. 250/- **Saving Rs. 50/-**
 - Chapter PMP Preparatory workshop fee is Rs. 14,000/- for public whereas for chapter member fee is Rs. 13,000/- **Saving of Rs. 1,000/-**
 - On Target 2008 Registration fee is Rs. 1500/- whereas for chapter member fee is Rs. 1000/- **Saving of Rs. 500/-**

Chapter Member Benefits

- Associate with more than 5000 local project management professionals.
- Attend monthly opportunities to network and listen to interesting speakers discuss cutting edge project management topics FREE.
- Receive quarterly Newsletter "On Target" containing local Chapter and project management information FREE.
- Receive FREE / Discounted products by our sponsors. Recently, a paid member was given a product of value \$695 ABSOLUTELY FREE
- Get Rs. 1,000/- discount on PMP Preparatory workshop
- Get Rs. 500/- discount on the "On Target" / special day long seminars.
- Get assistance for PMP certification from PMP certified and working professionals.
- Learn about the Project Management Body of Knowledge (PMBOK).
- Build relationships with Ambassadors who provide an interface between the Chapter members, Local, Private, and Public Sector Organizations.
- Annual General Meeting (AGM) only for chapter registered members.
- Chapter members get the privilege to elect Board Of Directors and thus can provide a direction for the chapter, others can't vote.
- Practicing PMPs can earn 1 to 2 PDUs by attending seminar.
- Practicing PMPs can earn 5 PDUs by delivering presentation in monthly seminar.
- Practicing PMPs can earn 1 to 3 PDUs if your article published in Chapter Newsletter
- Practicing PMPs can earn upto 5 PDUs by volunteering to chapter activities.

For more details refer chapter Brochure.



How do I become member, if I don't have credit card to fill online membership application.

There is an option of filling membership application hardcopy and sending by post to PMI.

Asia Pacific Applicants Return Completed Form with U.S. Dollar Payment to:

Project Management Institute, Asia Pacific Service Centre
73 Bukit Timah Road, #03-01 Rex House
Singapore 229832

Or fax to: +65 6336 2263

METHOD OF PAYMENT:

Payment must accompany application. Purchase Orders are not accepted.

o We accept checks or money orders made payable to PMI in euro or U.S. dollars drawn on a U.S. bank, bank transfers or the following credit cards:

o VISA o MasterCard o American Express o Diners Club o Discover

Card Number _____

Exp. Date _____ / _____

Signature _____

Do not send cash.

Please remit total payment in one currency, U.S. dollar or Euro.

PMI is an individual membership organization. All membership fees are nonrefundable, nontransferable and subject to change.

Payment can be done by sending checks / money order in US dollar.

You can download soft copy of membership application form from chapter website <http://finance.groups.yahoo.com/group/pmi-pune-chapter/> under Files / Membership / GMC_MembershipApplication.pdf. Please take printout of it or you can take original hard copy of membership application form from chapter office at address below :

15, Sthairya Society, Near Nav Sahyadri Post Office, Behind Tol Hospital,
Karvenagar, Pune, Maharashtra, Pin: 411 052, India
Telephone : +91-9922909060

How frequently chapter member held meeting? Which day and normally what time?

We have seminars on every 2nd Saturday. Apart from this we do also have seminar with our seminar partners like CSI & QAI. Venue is not fixed, it would be declared in seminar invitation.

How many members are there in the chapter?

We have strong base of 5000+ members and it's growing rapidly. In members we have people right from Project Managers to CEOs, though chapter is at Pune India, we do have few members across continents. It's been told to us that we are fastest growing chapter in the region.



Can you please give me list of Registered Education Provider (R.E.P.) in Pune ?

List as below **alphabetically NOT** as per preferred.

Lewis Institute, Inc. 3, Maimuna Avenue, Salisbury Park Pune 411 037 INDIA	More Info www.lewisinstitute.com rajaram71@yahoo.com 2427 3266
PICT - School of Information Technology & Management Survey No. 27, Behind Bharati Vidyapeeth College Campus Pune-Satara Road Dhankavdi, Pune, MH. 411043 INDIA	More Info www.pictsitm.com kumarshrivasan@pictsitm.com 91-20-24371101
PMI Pune-Deccan India Chapter 15, Sthairya Society, Near Nav Sahyadri Post Office, Behind Tol Hospital, Karvenagar, Pune, Maharashtra, Pin: 411 052, India	More Info Chapter Website : www.pmipunechapter.org Chapter Yahoo Group : http://finance.groups.yahoo.com/group/pmipune-chapter Tel: +91-9922909060 Emails : General Info : info@pmipunechapter.org PMP Related : development@pmipunechapter.org
Project Excellence Learning & Consultancy Center (PELCON) Compulink Systems Ltd Kshitij, Plot # 38,Rajiv Gandhi Infotech Park Hinjewadi, MIDC, PUNE - 411 057 Maharashtra INDIA	More Info www.compulinkgroup.com +91 20 6652 8000
SEED Infotech Ltd. "Panchasheel," 42/16 Erandawane, Income-Tax Office Lane, Off Karve Road Pune, Maharashtra 411004 INDIA	More Info www.seedinfotech.com Narendra.barhate@seedinfotech.com +91-020-56016411

Can I sponsor something to the chapter ?

Yes, there are many things available for sponsorship, contact our Marketing & Communications Director, Omkar Gurjar, PMP, marketing@pmipunechapter.org

Can I publish advertisement of my company in chapter's Newsletter ?

Yes, contact our Marketing & Communications Director, Omkar Gurjar, PMP, marketing@pmipunechapter.org

Is Academic Partnership available for R.E.P. / colleges.?

Yes, contact our Academic Interface Director, Himanshu Warudkar, PMP, academic@pmipunechapter.org



PDUs Related

What is a PDU?

A Professional Development Unit (PDU) is the measuring unit used to quantify approved learning and professional service activities related to project management. One (1) PDU is earned for every one hour spent in a planned, structured learning experience or activity. Fractions of PDUs may be reported as .25 increments following one full hour.

How to claim PDUs after publishing my article in Chapter Newsletter?

You will get PDU letter from our Marketing & Communication Director, after receiving the letter, to claim PDUs.

Step 1:

Visit http://tel.occe.ou.edu/pmi/PMI_Member/PDUlogin.php3. It will show you screen as below :

Online PDU resources - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://tel.occe.ou.edu/pmi/PMI_Member/PDUlogin.php3

Links 1 Other_IMP 10 Check Mails 11 Groups 12 Bank 13 English 14 Search 15 Tech Materials 16 Greetings 17 Universities 18 News Papers

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Building professionalism in project management™

Certifications

Member Log On Contacts Sitemap

PMI Home

Continuing Certification Requirements Program

PMI Certification Requirements FAQ

Registered Education Provider Home

Continuing Certification Requirements Online PDU Resources

Welcome to the Project Management Institute (PMI®) online resources for Professional Development Units (PDUs). PMI certified Project Management Professionals (PMP®s) are required to complete a minimum of 60 PDUs during each certification cycle. To submit or review your claim(s) please log in. Once logged in PMPs may switch between the transcript and the reporting form using the links to the left of the Web page.

Before submitting claims it is important that PMPs understand the [Continuing Certification Requirement guidelines](#). Review these guidelines regularly to stay informed on PMP certification renewal.

PMI ID Number* [What is my PMI Number?](#)

PMP Cert Number** [What is my PMP Certification Number?](#)

Password Enter the first four characters of your lastname / surname. Do not include an apostrophe (').

PMI Transcript

PMI PDU Self Report Form

LOGIN

*The PMI identification number. This individual identification number is assigned to record a PMP's information with PMI. The PMI identification number is required when a PMP reports PDU activity. Individuals who do not know their PMI identification number should contact PMI Customer Service (+1 610- 356-4600 or pmihq@pmi.org) and have their PMP number (see below) available. PMPs who are also PMI members have been given their PMI identification number as their membership number.

**The PMP number. This unique number is located on each individual's PMP certificate. It is listed as

http://tel.occe.ou.edu/pmi/PMI_Member/PDUlogin.php3#PMIID

PMI ID Number: This individual identification number is assigned to record a PMP's information with PMI. The PMI identification number is required when a PMP reports PDU activity. Individuals who do not know their PMI identification number should contact PMI Customer Service (+1 610- 356-4600 or pmihq@pmi.org) and have their PMP number (see below) available. PMPs who are also PMI members have been given their PMI identification number as their membership number.

PMP Cert Number: This unique number is located on each individual's PMP certificate. It is listed as the "Certification Number" and is used to identify individual certifications.

Password: Enter the first four characters of your last name / surname.



Select "PMI PDU Self Report Form" option button to report PDUs. "PMI Transcript" option button is to view reported PDUs.

Step 2:

After login you will see screen as below.

PMI self report form - Microsoft Internet Explorer

Address: http://tel.occe.ou.edu/pmi/PMI_Member/pmiR2.php3

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Certifications

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PMI Home

Continuing Certifications Requirements Program

Continuing Certifications Requirements FAQ

Registered Education Provider Home

Online PDU transcript

Sign out

PMP Activity Report

Welcome to the online Professional Development Unit (PDU) reporting form. This form can be used to submit programs for compliance with PMI's Continuing Certification Requirements program. Note: If you were brought directly to this page without logging in, you did not sign out after your last visit. You can either report another claim at this time or switch to your online transcript by clicking the link to the left of this page.

PMI Number: 586612

What activity do you wish to claim?
(For information on the PDU categories please [click here](#))

Category 2sdl: Self-Directed Learning

Continue

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Select option as shown above (Category 2sdl: Self-directed Learning) and click on **Continue**.

Step 3:

It will show you following screen

Form Submission for PMI Activity Reporting Form - Microsoft Internet Explorer

Address: http://tel.occe.ou.edu/pmi/PMI_Member/pmiR2.php3

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PMI Home

Continuing Certifications Requirements Program

Continuing Certifications Requirements FAQ

Registered Education Provider Home

Online PDU transcript

Sign out

PMP Continuing Certification Requirements Online Activity Reporting Form

PMI Number: 586612

Email: sbhamare@techmahinc(optional)

Phone: +91-20-25407418 (optional)

Category Type: 2sdl

Program title or description of Activity: (15 words or less)
BECOMING A BETTER CONFLICT RESOLUTION MANAG

Start Date (dd/mm/yyyy): 3/11/2006

Completion Date (dd/mm/yyyy): 3/11/2006

PDUs Earned: 3

PMBOK® Guide Subject Areas Covered:
Choose one or more selections for each area.

Knowledge:

- 01 Project Human Resource Mgmt
- 06 Project Communications Mgmt
- Select one

Process:

- 02 Planning
- 03 Executing
- 04 Controlling

Application/Specific Interest:

- 05 Education & Training
- Select one
- Select one

javascript:cal2.popup();



Enter information as shown in sample above.

Bottom part of the screen is below.

Category 2 SDL (Maximum of 15 PDUs Per Cycle). The Self-directed Learning worksheet (below) is only required for Self-directed Learning activity claims - category 2SDL. Self-Directed Learning Activity Worksheet. [Click here](#) for more information on Self Directed Learning.

1. List one or more learning objectives for this activity, explaining how the activity enhanced your project management skills:

Example: "Be able to systematically calculate risk in projects and develop contingency plans."

2. List the human and/or material resources used to accomplish the purposes of your activity and the hours involved with them specific to the learning task.

Example: Discussion with John Smith, director of the project office for my company. 2 hours

Resources:	Hours
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Total Number of PDUs:
(Formula: 1 hour of self-directed learning equals 1 PDU) Insert PDU total from this work sheet in item #5 of PMP activity report.

By submitting this report, I attest that the information I have provided is correct. I understand that any misrepresentation or incorrect information provided can result in disciplinary action, including suspension or revocation of my PMP Certification.

I Agree

List the human and/or material resources used to accomplish the purposes of your activity and the hours involved with them specific to the learning task. Total Number of PDUs: (Formula: 1 hour of self-directed learning equals 1 PDU) Insert PDU total from this work sheet in item #5 of PMP activity report.

How to claim PDUs after attending a chapter seminar?

PMI Pune-Deccan India chapter organizes seminars on second Saturday of each month. All the PMP attendees in these seminars receive PDU letter from Programs Director based on the actual duration of the seminar (excluding time for chapter introduction and other announcements). The attendees are expected to sign the attendance sheet and based on it, Pune chapter awards PDU letters. Based on these letters, PMPs can claim PDUs online.

Step1:

Visit http://tel.occe.ou.edu/pmi/PMI_Member/PDUlogin.php3. The screen shot is included above.

Select following PDU category: "Category 3: Registered Education Provider program/PMI Component Event".

Step2:

This screen displays 3 options. Select Option 3: "Search by the R.E.P. Number/PMI Component ID Number".



Enter following provider id: C307 and click: “Get Programs for this provider”.

Step 3:

Click “1 to 2 PDU Event” button on “Category 3 Claim: course details” screen.

Step 4:

On “PDU Activity Report” page, provide all the required details. You will find the details (like event title, date, PDUs earned etc) in the PDU letter email.

Specify whether course objectives were met and click the “I Agree” check box and click on “Preview” button.

Step 5:

Check all the details on “Submission Page”, go back to previous page if required and once finalized, click “Finalize submission” button and subsequent confirmation alert.

This will register your PDU claim.

When my PDUs would be updated?

PDU claim is verified by PMI and then the PDUs are updated in the PDU Transcript summary, the PDUs are not reflected immediately. It may take usually 1 week for the claim to reflect. Do not submit multiple claims for same event. The online “Transcript of Continuing Education Activities” can be viewed from member’s area.

PMPs may submit PDU claims up to twelve months after the expiration date of the cycle in which the activities were completed. This applies to credits needed for the minimum requirements of the cycle and any transferable credits earned in the cycle. Note: All of the required PDUs must be completed and reported no later than the cycle expiration date to avoid suspension.

PDU transcript is only intended for Project Management Institute (PMI) use. It is not intended for any other academic/development evaluation as the items it contains are based on participant submissions.

I attended a seminar, but have not received a PDU letter, whom should I contact?

PDU Letter would be sent to all the seminar attendees by the Programs Director. The letter would be sent only to the PMPs who sign the attendance sheet provided at the seminar. If you do not receive the PDU letter within 1 week after the seminar, you can contact Programs Director: rsudame@ptc.com. We request all the attendees to provide the updated contact information so that the PDU letters can be received properly.

I want to present a seminar, whom should I contact?

If you are interested in presenting a seminar at PMI Pune or if you would like to recommend someone for presenting a seminar, you can contact Programs Director: rsudame@ptc.com.

All the queries regarding seminar, PDUs, suggestions/feedback about the seminar topic and speaker can be sent to Programs Director.

Can I claim seminar PDUs for PMP exam?

No. The PDUs awarded for attending the seminar are for current PMPs only and cannot be used by people appearing for PMP exam (as a part of 35 hours training requirement). People appearing the PMP exam need to undergo specific hours of training from REP (Registered Educational Provider).



PMP/CAPM Examination Related

What is the best way to register for PMP certification?

Register through the PMI website, <https://certificationapp.pmi.org/>

Does this group have PMP study material?

Yes, check the yahoo group's (http://finance.groups.yahoo.com/group/PMI_Pune_Exam_Forum/) FILES section, it has folder: [PMP Certification Material](#)

I want to register through the mail. How long does it take me to get confirmation?

Prepare to wait for at least 3 weeks plus the mailing time from PMI to your country and city.

Do I need to wait for the confirmation letter from PMI to register for the exam?

Yes, because the confirmation letter contains a confirmation number, which will be required to schedule the test.

What are the Certification fees?

from www.pmi.org: (current as at October 2003 – for updated info, click www.pmi.org)

Project Management Professional (PMP®)	
Initial Certification Fee – member of PMI in good standing	(\$405.00)
Initial Certification Fee – non-member of PMI	(\$555.00)
Re-Examination Fee – member of PMI in good standing	(\$275.00)
Re-Examination Fee – non-member of PMI	(\$375.00)

Certificate of Added Qualification (CAQ®)	
Examination and Re-examination Fee	(\$100.00)

Certified Associate in Project Management (CAPM™)	
Initial Certification Fee – member of PMI in good standing	(\$225.00)
Initial Certification Fee – non-member of PMI	(\$300.00)
Re-Examination Fee – member of PMI in good standing	(\$150.00)
Re-Examination Fee – non-member of PMI	(\$220.00)

Is it worth it to become a PMI member when preparing for PMP certification?

Yes, the difference in the exam fee covers up for the membership fee and the membership gives you some benefits too. Check PMI Membership benefits here:

http://www.pmi.org/info/GMC_MembershipOverview.asp

As a new PMI member, you will pay \$129.00 (made up of \$119.00 PMI membership and \$10.00 "New Member Application Fee"). You will also pay \$10.00 to belong to a PMI Pune-Deccan India Chapter.



Now, the PMP exam costs \$555.00 if you are not a member and \$405.00 if you are a member. The difference is \$150.00 which right there covers your membership expense. Now begin to factor in the free publications, discounts on courses, and books and so on for being a member. There is no question that being a member of PMI BEFORE you take the exam is all advantage and no disadvantage.

What is the waiting period for web registration?

Many receive e-mail confirmation of their eligibility within 1 day. Compared to the mail registration, this is almost instant

How long can you wait after getting your eligibility notice?

You must take your certification test within 12 months of confirmation of eligibility. PDUs cannot be accumulated until after certification.

How many hours of study do I need?

It depends on how well you already know the subjects for certification. Approx 100 to 200 hours.

How long is the prep time for PMs taking PMP?

Many quoted from 1 – 2 months of time to study. Note that some that 3-6 months and even years. Again this is situational and depends on the individual.

What is the best way for me to get those 35 hours training required to register for the PMP examination?

The best way to get the 35 hrs training is register for the PMP training course conducted by PMI Pune-Deccan India Chapter itself. It is the most cost effective and training conducted by professionals from Industry working on live projects. Alternatively you may get a list of registered training providers from the pmi.org site.

What are the PMI recommended reading for PMP exam?

Quoted from PMI web site: <http://www.pmibookstore.org/productdetail.asp?productid=4491>

The following publications are resources that PMP certification candidates can use to gain information on project management theory, principles, techniques, and procedures. This list of resources includes both PMI® and commercial publications. Although these are recommended readings, simply studying these books does not suggest that exam candidates can pass the PMP Examination. These resources are meant to complement a candidate's overall plan of study.

1. Guide to the Project Management Body of Knowledge (PMBOK® Guide)
2. PMP Exam Prep by Rita Mulcahy (RMC Publications)
3. Project Management Professional Role Delineation Study
4. PMP Exam Practice Test and Study Guide
5. Project Management: A Systems Approach to Planning, Scheduling
6. PMP Certification Handbook
7. Code of Professional Conduct

Can you give me some details on the PMP examination?

Quoted from PMI web site:

The PMP Examination measures the application of knowledge, skills, tools and techniques that are utilized in the practice of project management and is based on the PMP Examination Specification that details the percentage of questions contained in each performance domain (Initiating, Planning, Executing, Monitoring and Controlling, and Closing, and Professional and Social Responsibility).

The examination is comprised of 200 multiple-choice questions, of which 25 are considered pretest questions. Pretest questions are randomly placed throughout the exam and do not affect the candidate's



score. They are used in examinations as an effective and legitimate way to increase the number of future examination questions.

The allotted time to complete the examination is four hours. The four-hour examination is preceded by a 15-minute computer tutorial, which is not part of the allotted four hours.

PMP Examination questions:

- Are developed and validated by global work groups of content experts
- Are referenced to current resources from project management textbook sources
- Are monitored through psychometric analysis, and
- Satisfy the test specifications of a job analysis

The passing score for the PMP Examination is determined by a criterion-referenced approach called the Modified Angoff Technique, a certification industry standard practice relying on the collective judgments of groups of PMP certificants from around the globe.

Refer http://www.pmi.org/info/PDC_PMP.asp , http://www.pmi.org/info/PDC_Cert_Exam_Info.asp & http://www.pmi.org/prod/groups/public/documents/info/pdc_cert_faq_exam_prep.asp for more details.

Do I need more than the PMBOK to pass the exam?

Yes. Although some people with lots of experience use only the PMBOK, most users of this group find invaluable the aid of a couple of additional books. In addition to that, most PMP prep books come with exercises and some with CDs for test simulation. It's up to you but strongly recommended that you use more than the PMBOK for preparation.

Can someone provide me the links of free sample (Good) questions available in the web?

Check the yahoo group's (<http://finance.groups.yahoo.com/group/pmi-pune-chapter/>) FILES section, it has folder: **[PMP Certification Material](#)**

Then:

www.boson.com has a free demo that has 3 tests of 12 questions each

<http://www.ci.la.ca.us/pm/> is an online test at the City of Los Angeles PM office website

<http://www.pmboulevard.com> has a free tutorial and quiz for each knowledge area. It's free but you have to register.

<http://www.pmi-heartland.org/htmldocs/pmi/vocab.html> here's another online practice test

<http://www.pm-prepare.com/> a free sample test (credit for FAQ13 Karen Herbert)

Where can I get the free PMI PMP exam sample problems?

http://www.pmi.org/info/PDC_SampleQuestionsandAnswers.pdf

Need Help on filling Exam Form

Please refer to the **How to fill exam form.zip** file on yahoo group's

(http://finance.groups.yahoo.com/group/PMI_Pune_Exam_Forum/) under FILES section.